

PCC TO BYUH CLEARANCE FORM

(TRANSFERRING FROM PCC TO BYUH DEPARTMENT)

Instructions: Student should fill out the top 6 boxes completely, then request each department fill and sign in the designated place, following the order below. Once completed, email the form to student_employment@byuh.edu or bring it to the student window for final approval.

Full Name:	Student ID Number:
PCC Current Position Title:	PCC Current Position Department:
BYU-H New Position Title:	BYU-H New Position Department:
PCC Current Department Supervisor Section	
Termination Date: _____	
Signature of Current Department Supervisor: _____	
Printed Name of Supervisor: _____ Date: _____	
BYUH New Position Department Supervisor Section	
Start Date: _____	
* Please note that termination and start date cannot be on the same day.	
Signature of New Position Department Supervisor: _____	
Printed Name of Supervisor: _____ Date: _____	
ISS International Student Section <internationalstudent@byuh.edu>	
Signature of International Student Services: _____	
Printed Name of ISS Rep: _____ Date: _____	
I-WORK International Student Section <iwork@byuh.edu>	
Signature of I-WORK or Financial Aid Services: _____	
Printed Name of I-Work/FS Rep: _____ Date: _____	
PCC Human Resources Section <hr-employment@polynesia.com>	
Signature of the PCC HR: _____	
Printed Name of PCC HR Rep: _____ Date: _____	
Final Approval (Student Employment) <student_employment@byuh.edu>	
Signature of BYUH Student Employment: _____	
Printed Name of BYUH SE: _____ Date: _____	